

## **Assistant Teacher**

compensation: **competitive, commensurate with experience.**

employment type: **full-time** or **part time** 10 month position. Flexible hours.

Childtowne Montessori School is dedicated to providing the highest quality Montessori educational experience in beautiful Bucks County, Pennsylvania. Childtowne Montessori School welcomes children from 18 months through kindergarten.

We are seeking loving, fun and well-organized **Assistant Teachers** to complement our team.

The Montessori Assistant Teacher supports the Lead Teachers in the Montessori environment. Classroom Assistants facilitate the comprehensive development of all students by interacting positively, confidently and respectfully with all children, families, and staff members.

Classroom Assistants work under the direct supervision of the classroom teacher to which they are assigned.

### **Assistant Teacher position summary:**

- Complete prep-work as determined by the lead teacher.
- Observe and respond to each child's needs, and engage in peaceful, positive behavior support as needed.
- Implement all instruction provided by Head of School.
- Bring positivity, enthusiasm and joy every day.
- Be punctual and reliable.
- Keep classroom clean, tidy and organized. Daily cleaning service provided for heavy cleaning.
- Food/snack preparation as needed.
- Assist in diapering and toileting of students, as needed.
- Know all health and allergy concerns of all students. Ensure the health and safety of students at all times.
- Participate in school and staff functions throughout the year, open houses, fundraisers, staff meetings, conferences, in-service and continuing ed., etc.
- Fulfill all duties assigned and abide by policies as outlined in our staff manual.
- Must have strong communication skills and value being a positive member of our team.

### **Academic requirements/experience:**

Applicant must meet or exceed:

- A certification from a MACTE accredited institution is preferable but not mandatory
- All Pennsylvania State standards for Department of Education
- A desire to understand and learn about the Montessori philosophy
- Meet all PA State Standards for DHS
- Must pass all State clearances
- Two letters of reference

Childtowne Montessori School is committed to equal employment opportunity regardless of race, color, ancestry, religion, sex, national origin, sexual orientation, marital status, disability, gender identity, Veteran status, or any other basis prohibited by law.

Interested Candidates please send resume, cover letter and references to:

Mika Toth, Head of School  
[mika@childtowne.org](mailto:mika@childtowne.org)